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A meeting of the **Cabinet** will be held Virtually on **Tuesday 8 September 2020** at **9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr M Bell, Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

AGENDA

- 1 **Chair's Announcements**
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Approval of Minutes** (Pages 1 - 8)
The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 7 July 2020.
- 3 **Declarations of Interests**
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time as amended by Full Council on 24 September 2019 the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chairman's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

- 5 **Chichester District Council Annual Report 2019-20** (Pages 9 - 51)
The Cabinet is requested to consider the report and make the following recommendation to Council:

That the Annual Report 2019-2020 be received by the Council.
- 6 **Tangmere Strategic Development Location - Chichester District Council (Tangmere) Compulsory Purchase Order 2020** (Pages 53 - 74)
The Cabinet is requested to consider the report and note and approve the revised timetable identified in section 6 of the Report.

The Cabinet is also requested to recommend to Council:

1. That the Council authorises the use of Compulsory Purchase powers as set out in Section 226(1)(a) of the Town and Country Planning Act 1990 to compulsorily acquire the Order Land identified within Appendix B, and in particular that the Council makes the Order;
2. that the Director of Planning and the Environment be authorised, following consultation with the Cabinet Member for Planning Services, to:
 - a. settle the final form and content of the Order and all associated documentation and take all action needed to pursue the Order and secure its confirmation;
 - b. negotiate, agree terms and enter into agreements with interested parties including agreements for the withdrawal of objections or undertakings not to enforce the Order on specific terms including where appropriate removing land or rights from the Order or to request the modification of the Order by the Secretary of State;
 - c. implement the Order powers following confirmation of the Order and so acquire title to and/or take possession of the Order Land.

KEY DECISIONS

- 7 **Approval of the draft Infrastructure Business Plan 2021-26 for consultation (with the City, Town and Parish Councils and key Infrastructure Delivery Commissioners)** (Pages 75 - 83)

The Cabinet is requested to consider the report and make the following resolution:

That the Draft Infrastructure Business Plan 2021-26 (Appendix 1) be approved for consultation (with the City, Town and Parish Councils, neighbouring local authorities including the South Downs National Park Authority and key infrastructure Delivery Commissioners) for a period of six weeks from 5 October to 16 November 2020.

- 8 **Chichester City Local Cycling and Walking Infrastructure Plan** (Pages 85 - 87)

The Cabinet is requested to consider the report and make the following resolution:

That the draft Chichester City Local Cycling and Walking Infrastructure Plan be approved for consultation.

- 9 **Draft Climate Emergency Detailed Action Plan** (Pages 89 - 127)

The Cabinet is requested to consider the report and make the following resolution:

That the Draft Climate Emergency Detailed Action Plan be approved for public consultation.

OTHER DECISIONS

10 **2019-2020 Treasury Management outturn report** (Pages 129 - 147)

The Cabinet is requested to consider the report and make the following resolutions:

1. That the Treasury activity summarised in the report, taking into account any comments provided by the Corporate Governance and Audit Committee be considered.
2. That the assessment of the security of the Council's direct investments in commercial property be considered.

11 **Appointment to Cabinet and Panels**

The Cabinet is asked to note:

1. That the Leader appointed Cllr Tony Dignum as Cabinet Member for Growth, Place and Regeneration from 20 August 2020
2. That Cllr Martyn Bell steps down from the Cabinet following its meeting on 8 September 2020

The Cabinet is also requested to make the following appointments:

1. That Cllr Tony Dignum be appointed to Chichester District Parking Forum as Chair of the Forum in place of Cllr Martyn Bell
2. That Cllr Tony Dignum be appointed to Chichester District Growth Board in place of Cllr Martyn Bell
3. That Cllr Tony Dignum be appointed to the National Farmers Union Liaison in place of Cllr Martyn Bell

12 **The provision of Parking Services on behalf of West Sussex County Council**

(Pages 149 - 153)

The Cabinet is requested to consider the report and make the following resolutions:

1. That the additional services required to be delivered by CDC's Parking Services on behalf of WSCC (at no additional cost to CDC) as a variation to the current Agency Agreement, as set out in paragraph 3.3 of the report be approved.
2. That delegated authority be granted to the Director of Growth and Place in consultation with the Cabinet Holder for Growth, Place and Regeneration to agree minor amendments to the terms of the agreement.

13 **Late Items**

- a) Items added to the agenda papers and made available for public inspection
- b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

14 **Exclusion of the Press and Public**

The Cabinet is asked to consider in respect of agenda items 15 and 16 (and for three appendices to agenda item 6) whether the public including the press should be excluded from the meeting on the following ground of exemption in Schedule 12A to the *Local Government Act 1972* namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

[**Note** The report and its appendices within this part of the agenda are attached for members of the Council and relevant only (printed on salmon paper)]

15 **Income Strip and Wrapper Lease** (Pages 155 - 158)

The Cabinet is requested to consider the report and make the following resolutions:

1. To receive the comments from Corporate Governance and Audit Committee.
2. That the proposal as set out in section 5 of the report be approved.

16 **Southern Gateway** (Pages 159 - 177)

The Cabinet is requested to consider the report and make the following resolution:

That the update summary of the progress made in signing the Development Agreement in section 4.9 and the site acquisitions summary in section 4.10 be noted and the actions as set out in the proposal, section 6, of the report be approved.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the *Local Government Act 1972*.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) A key decision means an executive decision which is likely to:
 - result in Chichester District Council (CDC) incurring expenditure which is, or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.